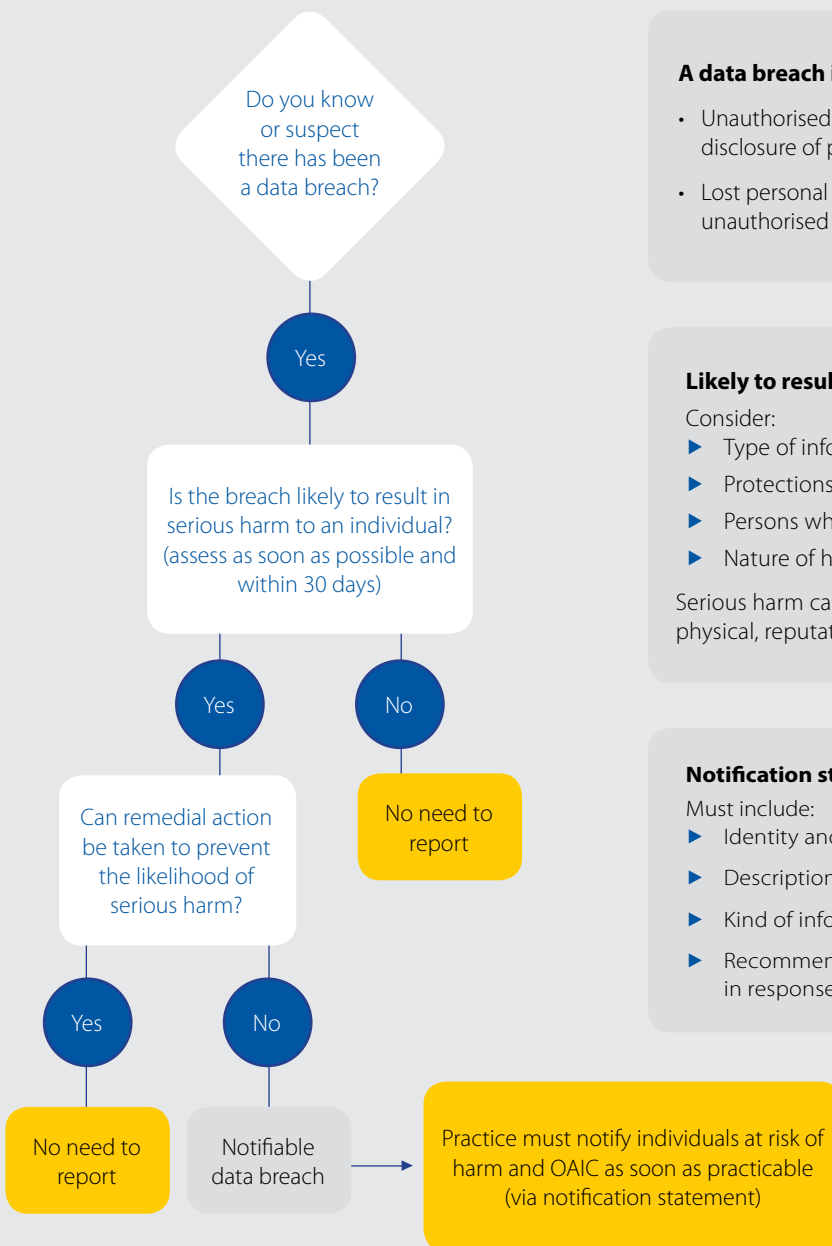


# Notifiable Data Breach Scheme

From 22 February 2018, organisations covered by the Privacy Act 1988 are required to notify individuals likely to be at risk of serious harm because of a data breach, and to notify the Office of the Australian Information Commissioner. Use the decision-making flowchart to assist you to determine whether to report a breach.



## A data breach is:

- Unauthorised access to or unauthorised disclosure of personal information or
- Lost personal information and likely unauthorised access or disclosure

## Likely to result in serious harm

Consider:

- ▶ Type of information and sensitivity
- ▶ Protections in place to prevent disclosure
- ▶ Persons who have obtained or could obtain data
- ▶ Nature of harm and number of people affected

Serious harm can be psychological, emotional, physical, reputational or financial.

## Notification statement

Must include:

- ▶ Identity and contact details of practice
- ▶ Description of data breach
- ▶ Kind of information involved
- ▶ Recommendation about steps to take in response to breach