

# Liaising with other health professionals checklist

- Compile a list of the names and addresses of other local practitioners.
- Secure the contact details and calendar of events for local clinical meetings.
- Send a letter of introduction to all other practitioners in local area, including general practitioners, specialists and allied health professionals.
- Consider arranging for your practice manager to become a member of Australian Association of Practice Managers (AAPM).
- Arrange meetings with the medical directors of local private and public hospitals, nursing homes, and aged hostels.
- Consider ensuring that your nursing staff are members of a practice nurse association.
- Contact the local division of general practice to connect with local general practitioners (for both general practitioners and specialists).